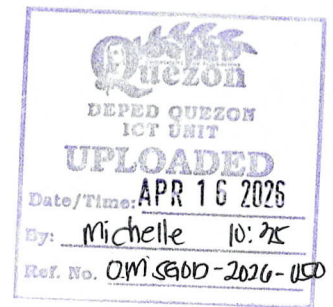




Republic of the Philippines  
**Department of Education**  
REGION IV-A - CALABARZON  
SCHOOLS DIVISION OF QUEZON PROVINCE



**OFFICE MEMORANDUM**  
SGOD-2026- 057

**15 April 2026**

**DESIGNATION OF DEPUTY QUALITY MANAGEMENT REPRESENTATIVE (DQMR)**

**To:** Division Officials and Employees

In accordance with DepEd Order No. 009, s. 2021, on the institutionalization of a Quality Management System in the Department of Education, **Senior Education Program Specialist, Dr. Michelle G. Duma** is hereby designated as the Deputy Quality Management Representative (DQMR) of the Schools Division of Quezon.

The Deputy Quality Management Representative shall assist the QMR in performing the following responsibilities:

1. Communicate the importance of having a QMS within DepEd;
2. Oversee the implementation and take accountability for the effectiveness of the QMS;
3. Ensure the conformance of the QMS to the requirements of ISO 9001;
4. Ensure the integrity and effectiveness of the QMS;
5. Ensure that the Quality Policy Statement and DepEd Quality Management System targets and objectives are aligned with the context and strategic directions of the Top Management;
6. Report audit results, identified targets, opportunities for improvement, and other QMS-related matters to the Top Management;
7. Ensure integration of the QMS requirements into DepEd's business processes;
8. Promote continuous improvement of the QMS and processes of the agency;

DEPEDQUEZON-TM-SDS-04-010-005



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9. Engage, direct, and support QMS Teams and their members to contribute to the effectiveness of the QMS;
10. Oversee the operations of the QMS secretariat including each QMS Team and report to the Top Management; and
11. Act as liaison of the Department with external parties on matters relating to QMS.

Dissemination of this Office Memorandum is hereby enjoined.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent



qmslva04/15/2026  
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